



Mississippi Department of Employment Security

Tate Reeves
Governor

Robin Stewart
Interim Executive Director

Public Notice of Intent to Award **May 25, 2022**

Employee Assistance Program
MDES IFB 2022-01
RFx 3160005024

On April 21, 2022, the Mississippi Department of Employment Security (MDES) issued Invitation for Bids (IFB) 2022-02 for the procurement of an Employee Assistance Program. As a result of this solicitation, the following vendor submitted the only bid, and this bid met all requirements to be considered responsive and responsible:

Vendor Name

Deer Oaks EAP Services, LLC

Bid Amount

\$1.51 PEPM

The purpose of this procurement is to establish a contract with a provider to administer and implement an Employee Assistance Program (EAP). The EAP will provide guidance, assistance, and counseling to employees referred to the EAP provider by MDES management, or to employees who voluntarily seek assistance from the EAP, thereby restoring the employees to capacity to perform their jobs at an acceptable level.

The term of the EAP contract will be from August 1, 2022, through July 31, 2026, with an option to renew for up to one (1) additional year at the sole discretion of the agency. The anticipated budget for this contract is \$50,000.

Based on the evaluation of the submitted bid, MDES announces the intent to award a contract to the lowest, responsive, and responsible bidder whose bid meets the requirements set forth in MDES IFB 2022-02

Deer Oaks EAP Services, LLC

MDES would like to express its appreciation to all interested vendors who participated in the site visit.

Helping Mississippians Get Jobs

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MDES is an Equal Employment Opportunity Employer

Upon execution, this contract will be on file and available for public inspection in the Procurement Department at the Mississippi Department of Employment Security State Headquarters located at 1235 Echelon Parkway in Jackson, MS, and available on the Mississippi Transparency Website. Per the Office of Personal Service Contract Review Rules and Regulations, this contract falls below the threshold for approval by the Public Procurement Review Board.